



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	126	Manual Of Requirements For Family Child Care Registration	8/25/2009
Subchapter:	3	Staff Requirements For Sponsoring Organizations	
Section	4	Staff training (N.J.A.C. 10:126-3.4)	

§10:126-3.4 Staff training

(a) The executive director/administrator shall:

1. Provide staff members with access to a copy of the Manual of Requirements for Family Child Care Registration; and

2. Ensure that staff, as appropriate, are trained in:

- i. Recognizing and reporting child abuse/neglect, as specified in N.J.A.C. 10:126-2.3(a);

- ii. Evaluating provider applicants, as specified in N.J.A.C. 10:126-4.1;

- iii. Conducting pre-service and in-service training sessions for providers, as specified in N.J.A.C. 10:126-4.2;

- iv. Monitoring providers, as specified in N.J.A.C. 10:126-4.7;

- v. Providing technical assistance to providers, as specified in N.J.A.C. 10:126-4.8;

- vi. Procedures for identification and referral of special needs children, as specified in N.J.A.C. 10:126-4.9(b);

- vii. Implementing outreach and public relations for family child care, as specified in N.J.A.C. 10:126-4.11; and

- viii. The requirements of the Manual of Requirements for Family Child Care Registration.

